



Teletalk Bangladesh Limited
A state owned mobile network operator
Administration Department
Rajuk Commercial Complex, Gulshan-1,
Dhaka
www.teletalk.com.bd



Date: ২ চৈত্র ১৪৩১ বঙ্গাব্দ
১৬ মার্চ ২০২৫ খ্রিস্টাব্দ

Number: ১৪.৩৫.০০০০.০০০.০২০.১৯.০০৬৪.২২.৩১২

Office order

With reference to the Government Order No-14.00.0000.000.008.08.002.25-24; Date: 11.03.2025 Mr. Md. Khaled Hossain, Divisional Engineer, Department of Telecommunications (DOT) deputed at Teletalk Bangladesh limited as Additional General Manager, Sales and Marketing Department (Main Charge) and Deputy Project Director, 5G Readiness Project of TBL (Additional Charge) has been granted earned leave (Ex-Bangladesh) to perform Umrah Hajj in Saudi Arabia from 14 March, 2025 to 03 April, 2025 or 21 (Twenty-One) days from the date of enjoining leave.

As per his desire Teletalk Bangladesh Limited hereby provide permission to enjoy leave for following time schedule & conditions.

Sl. No.	Name, Designation & Other Information	Granted period of leave
01.	Mr. Md. Khaled Hossain Divisional Engineer Department of Telecommunications On Deputation at Teletalk Bangladesh Limited as Additional General Manager (Sales and Marketing) (Main Charge) and Deputy Project Director (Additional charge) at 5G Readiness Project of TBL ID: 2210075, Passport No.: E00183779, Mobile: 01550155042, Email: khaled.hossain@teletalk.com.bd	Earned Leave (Ex-Bangladesh) for 21 (Twenty-One) Days from 17 March, 2025

Terms and conditions :

- This approval is applicable for a single trip only;
- The expenditure relevant to this visit will be borne by him & the Government of Bangladesh will not bear any cost in local or foreign currency;
- Under no condition, leave will be extended
- He will draw his usual pay and allowances from Bangladesh in local currency;
- He must return to the country within the stipulated time limit & join his office.
- A charge handover and take-over report in the prescribed form should be sent to all concerns of TBL.

3. Mr. Md. Khaled Hossain will be released from Additional General Manager, Sales and Marketing

Department (Main charge) to Mr. Mohammad Mahbubur Rahman, Additional General Manager, Sales and Marketing Department-1 (Main Charge) and Sales and Marketing Department (Chatogram) (Additional Charge). He will also handover his additional charge of Deputy Project Director, 5G Readiness Project of TBL to Mr. Md. Ashrafuzzaman, Additional General Manager, Planning & Implementation Department (Main Charge) and Deputy Project Director, 5G Readiness Project of TBL (Additional Charge). Mr. Mohammad Mahbubur Rahman and Mr. Md. Ashrafuzzaman will look after the charge in addition to their other responsibilities. Mr. Md. Khaled Hossain will join his own post and resume all his responsibilities after availing of leave.

During visit his wife Mst Shahanara Begum, daughter Sidratul Muntaha Prapti and son Zayed Bin Khaled will accompany him.

This order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



১৬-০৩-২০২৫
Ahammed Ullah
General Manager (Admin)
ahammed.ullah@teletalk.com.bd

Number: ১৪.৩৫.০০০০.০০০.০২০.১৯.০০৬৪.২২.৩১২/১ (১৮)

Date: ২ চৈত্র ১৪৩১ বঙ্গাব্দ
১৬ মার্চ ২০২৫ খ্রিস্টাব্দ

Copy sent for information/notification and necessary action (not in order of seniority) :

- ১। Chairman, TBL & Secretary, PTB, MOPTIT (Attn: Company Secretary, Teletalk Bangladesh Limited).
- ২। Director General, Passport & Immigration, Agargaon, Dhaka.
- ৩। Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- ৪। Director, Hazrat Shahjalal International Airport, Dhaka.
- ৫। General Manager (Finance & Accounts), Teletalk Bangladesh Limited.
- ৬। General Manager (IT & Billing), Teletalk Bangladesh Limited, (for updating the user Id & others profile of the said officers)
- ৭। General Manager (Planning & Implementation), Teletalk Bangladesh Ltd.
- ৮। Project Director, 5G Readiness Project, Teletalk Bangladesh Ltd.
- ৯। General Manager, Sales & Marketing Department, Teletalk Bangladesh Limited.
- ১০। Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- ১১। Chief Accounts and Finance Officer, (Telephone & Telegraph) Segunbagicha, Dhaka.
- ১২। Mr Khaled Hossain, Additional General Manager (On Deputation), Sales & Marketing Dept, Teletalk Bangladesh Ltd.
- ১৩। Mr Mohammad Mahbubur Rahman, Additional General Manager, Sales & Marketing Dept, Teletalk Bangladesh Ltd.
- ১৪। Mr Md Ashrafuzzaman, Additional General Manager, Planning & Implementation Dept, Teletalk Bangladesh Ltd.
- ১৫। PS to Manager Director (Addl Charge), Teletalk Bangladesh Limited.
- ১৬। Mrs Sabrina Tania, Asstt Manager, Admin Dept, Teletalk Bangladesh Limited.

১৭। Mrs. Sadia Nawreen, Asstt Manager, Admin Dept, Teletalk Bangladesh Limited।
১৮। Office Copy।



A handwritten signature in black ink, appearing to read 'Humayun Kabir'.

১৬-০৩-২০২৫

Md. Humayun Kabir
Dy General Manager (Admin)