

No: 14.35.0000.020.31.082.18/53

Date: April 8, 2019

**Office Order**

**Subject: Visit to China for Factory Inspection of Telecom Antennas under Package-1 of Introduction of 3G Technology and Expansion of 2.5G Network (Phase-II)-Project.**

Management of Teletalk Bangladesh Limited (TBL) is pleased to nominate the following officials to visit China from April 11, 2019 to April 19, 2019 (including travel time) to attend Factory Inspection of Telecom Antennas under Package-1 of Introduction of 3G Technology and Expansion of 2.5G Network (Phase-II) Project.

SL.No	Name	Designation	Department
01.	Mr. SK. Wahiduzzaman	General Manager	Sales, Distribution and CRM
02.	Mr. Md. Humayun Kabir	Manager	3G Project (Phase II)

The journey of the officials will be subject to the following conditions:-

1. All cost will be borne by Huawei Technologies Ltd. as per contract signed with Huawei.
2. The entire visit including travel time will be treated as on duty.
3. Any overstay will be treated as misconduct.
4. They will draw their pay and allowances in local currency; no part of it will be drawn in foreign currency.

Mr. SK. Wahiduzzaman, General Manager (Sales, Distribution and CRM) will be released from his post by handing over his charge to Mr. Provash Chandra Roy, General Manager (Marketing & VAS). And Mr. Md. Humayun Kabir, Manager (3G Project (Phase II)) will be released from his post under local arrangement.

They will join their posts after coming back to Bangladesh, with report to Admin department of TBL, through proper channel. Also photocopies of relevant pages (with arrival & departure seals) of their passport shall have to be submitted to Admin department immediately after the visit.

This letter is issued with the approval of Managing Director, Teletalk Bangladesh Ltd.



**(Targhibul Islam)**  
**Deputy General Manager (Admin).**

**Distribution:**

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: PS to Secretary).
2. Managing Director, TBL.
3. Director General, Passport and Immigration, Agargaon, Dhaka.
4. Director, Hazrat Shahajalal International Airport, Dhaka.
5. Concerned General Managers, TBL.
6. General Manager, IT & Billing, TBL. (With request to take necessary steps to update the concerned information in TBL website.)
7. Company Secretary, TBL.
8. Officer in Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka.
9. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. Concerned officials, Teletalk Bangladesh Limited.
11. Mr. Xuhongguo, Project Director, Introduction of 3G Technology and Expansion of 2.5G Network (Phase-II) Project, Huawei Technologies (BD) Ltd.
12. Personal File.
13. Office Record.