

Teletalk Bangladesh Limited

(A State-Owned Mobile Network Operator)



House No-3/A, 5/A, 7/A, Road No-17



Rajuk Commercial Complex, Gulshan-1,
Dhaka-1212

www.teletalk.com.bd

নম্বর: ১৪.৩৫.০০০০.০২০.০৮.০০১.২০.১০০৭

তারিখ: ১৪ বৈশাখ ১৪৩০ বঙ্গাব্দ
২৭ এপ্রিল ২০২৩ খ্রিস্টাব্দ

Subject: Permission for availing of Annual Leave (Ex-Bangladesh)

Mr. Muhammad Manir Uddin (Employee ID-1210385 & valid passport no-A03194131), Manager, System Operations (Dhaka) has been granted annual leave (Ex-Bangladesh) to travel to India for the purpose of treatment of his daughter for a period of 45 (Forty-five) days from 30 April 2023 to 14 June 2023 or from the date of availing the leave under following conditions:

1. All costs of the journey will be borne by himself.
2. Any overstay abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. Leave of 45 (Forty-five) days will be adjusted from his accumulated annual leave.

5. Casual leave or weekly holidays cannot be added to annual leave.

Mr. Muhammad Manir Uddin will be released from his post after handing over the charge to Mr. Anwar Kabir Khan, Manager, System Operations (Dhaka). He will join his own post after availing of the leave and report to the Admin Department of TBL along with the photocopy of relevant pages (with arrival & departure seal) of his passport.

This letter is issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



২৭-০৪-২০২৩

Ahammed Ullah
General Manager (Admin)
ahammed.ullah@teletalk.com.bd

নম্বর: ১৪.৩৫.০০০০.০২০.০৮.০০১.২০.১০০৭/১ (১৩)

তারিখ: ১৪ বৈশাখ ১৪৩০ বঙ্গাব্দ
২৭ এপ্রিল ২০২৩ খ্রিস্টাব্দ

Kindly inform and forwarded to:

- ১। Chairman, BoD, TBL & Secretary, Post & Telecom Division, Dhaka;
- ২। Director General, Passport & Immigration, Agargaon, Dhaka.;
- ৩। Director,, Hazrat Shahjalal International Airport, Dhaka.;
- ৪। Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
- ৫। Immigration Officer, Hazrat Shahajalal International Airport, Dhaka.;
- ৬। General Manager, Finance & Accounts, TBL.;
- ৭। General Manager, System Operations (Dhaka), TBL;
- ৮। PS to Managing Director, TBL (For kind information, Managing Director, TBL).;
- ৯। Mr. Muhammad Manir Uddin, Manager, System Opwrations (Dhaka), TBL;
- ১০। Mr. Anwar Kabir Khan, Manager, System Operatons (Dhaka), TBL;
- ১১। Mrs. Sabrina Tania, Assistant Manager, Admin (for office attendance report);
- ১২। Ms. sadia Nawreen, Assistant Manager, Admin (for salary related) এবং
- ১৩। Office Copy।



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Shirin Akther
Addl General Manager (Admin)