

No14.35.0000.020.08.066.22/08

Date: 26 September, 2022

## Office Order

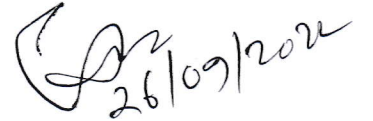
### **Subject: Permission of Ex-Bangladesh Leave.**

Mr. Sk. Md. Masum (Employee ID-1210403 & valid passport no-A02989837), Deputy General Manager of Planning & Implementation Department has been granted annual leave (Ex-Bangladesh) to go to Saudi Arabia for the purpose of performing Umrah Hajj for a period of 15 (Fifteen) days from 05 October, 2022 to 19 October, 2022 or from the date of availing the leave under following conditions:

1. All cost of the journey will be borne by himself.
2. Any overstay in abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. 15 (Fifteen) days leave will be adjusted from his accumulated annual leave.
5. Casual leave or weekly holidays cannot be consumed with the annual leave.

Mr. Sk. Md. Masum will be released from his post on local arrangement. He will join his own post after availing of the leave and report to the Admin Department of TBL along with the photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter is issued with the approval of Managing Director, TBL.



(Ahammed Ullah)  
General Manager (Admin)  
Tel: +0248812380

For kind information & necessary action; (Not according to seniority):

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, Teletalk Bangladesh Limited).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Dhaka.
4. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
5. Immigration Officer, Hazrat Shahajalal International Airport, Dhaka.
6. General Manager, Finance & Accounts, TBL.
7. General Manager, Planning & Implementation, TBL.
8. Mr. Sk. Md. Masum, DGM, Planning & Implementation, TBL.
9. PS to Managing Director, TBL (For kind information, Managing Director, TBL).
10. Personal file.
11. Office Copy