



Teletalk Bangladesh Limited  
State-owned mobile network operator  
Administration Department  
RAJUK Commercial Complex, Gulshan-1,  
Dhaka  
www.teletalk.com.bd



Number: ১৪.৩৫.০০০০.০০০.০২০.০৮.০০০১.২০.১৩৬

Date: ২৭ মাঘ ১৪৩২ বঙ্গাব্দ  
১০ ফেব্রুয়ারি ২০২৬ খ্রিস্টাব্দ

### Office order

Mr. Md. Rahat Parvez (Employee ID-1210191 & Valid passport No-A07546717), Senior Manager, System Operations (Dhaka) Department (Main Responsibility) and 5G Readiness Project, Teletalk Bangladesh Limited (Additional Responsibility) has been granted Annual Leave (Ex-Bangladesh) to travel to Saudi Arabia to perform the Holy Umrah Hajj for a period of 11 (Eleven) days from 25 February 2026 to 07 March, 2026, or from the date of availing the leave, subject to the following terms and conditions:

1. All costs of the journey will be borne by himself.
2. Any overstay abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. Leave of 11 (Eleven) days will be adjusted from his accumulated annual leave.
5. Casual leave or weekly holidays cannot be added to this leave.
6. A charge handover & take-over report in the prescribed form should be sent to all concerns of TBL.
7. If this leave is not availed by 30 March 2026, this order will be considered cancelled.

Mr. Md. Rahat Parvez will be released from his post after handing over his responsibilities to Mr. Md. Mahfuzur Rahman (Employee ID-1210362), Manager, System Operations (Dhaka) Department. Mr. Md. Mahfuzur Rahman will look after the charge in addition to his own duties.

Upon completion of his leave, Mr. Md. Rahat Parvez must resume all his responsibilities in his own post and submit his joining report to the Admin Department of TBL along with photocopies of the relevant passport pages (with arrival and departure seals) through the proper channel.

This office order is issued with the approval of the Managing Director, Teletalk Bangladesh Limited.

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Md. Ruhul Quddus  
General Manager (Administration)  
Email: ruhul.quddus@teletalk.com.bd

Number: ১৪.৩৫.০০০০.০০০.০২০.০৮.০০০১.২০.১৩৬/১ (১৩)

২৭ মাঘ ১৪৩২ বঙ্গাব্দ  
Date: ১০ ফেব্রুয়ারি ২০২৬ খ্রিস্টাব্দ

**Copy sent for information and necessary (where applicable) action to (not in order of seniority) :**

1. Chairman, TBL & Secretary, PTD (Attn: Company Secretary, Teletalk Bangladesh Limited).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Dhaka.
4. General Manager (System Operations, Dhaka), Office of System Operations (Dhaka), Teletalk Bangladesh Limited.
5. Project Director (Additional Responsibilities), Teletalk's Network Expansion at Village Level and Network Modernization to Provide 5G Services, Teletalk Bangladesh Limited.
6. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
7. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
8. PS to Managing Director, TBL (For kind information to Managing Director, TBL).
9. Mr. Md. Rahat Parvez, Senior Manager (System Operations, Dhaka), System Operations (Dhaka a) Office, Teletalk Bangladesh Limited.
10. Mr. Md. Mahfuzur Rahman, Manager (System Operations, Dhaka), System Operations (Dhaka ) Office, Teletalk Bangladesh Limited.
11. Mrs. Sabrina Tania, Asstt Manager (Admin), Teletalk Bangladesh Limited.
12. Mrs. Sadia Nawreen, Asstt Manager (Admin), Teletalk Bangladesh Limited and
13. Office copy.



A handwritten signature in black ink, appearing to read 'Humayun Kabir'.

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Md. Humayun Kabir  
Dy General Manager (Admin)