

No14.35.0000.020.08.066.22/07

Date: 26 September, 2022

**Office Order**

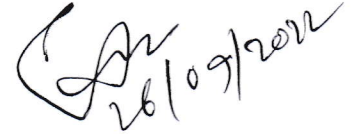
**Subject: Permission of Ex-Bangladesh Leave.**

Mr. Md. Jahidur Rahman (Employee ID-1210605 & valid passport no-B00094582), Manager of Marketing & VAS Department has been granted annual leave (Ex-Bangladesh) to go to Nepal for the purpose of traveling for a period of 04 (Four) days from 07 October, 2022 to 10 October, 2022 or from the date of availing the leave under following conditions:

1. All cost of the journey will be borne by himself.
2. Any overstay in abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. 04 (Four) days leave will be adjusted from his accumulated annual leave.
5. Casual leave or weekly holidays cannot be consumed with the annual leave.

Mr. Md. Jahidur Rahman will be released from his post after handing over the charge to Mr. Mohammad Tofayel Azam Chowdhury, Deputy Manager of Marketing & VAS Department. He will join his own post after availing of the leave and report to the Admin Department of TBL along with the photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter is issued with the approval of Managing Director, TBL.



(Ahammed Ullah)  
General Manager (Admin)  
Tel: +0248812380

For kind information & necessary action; (Not according to seniority):

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, Teletalk Bangladesh Limited).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Dhaka.
4. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
5. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
6. General Manager, Finance & Accounts, TBL.
7. General Manager, Marketing & VAS, TBL.
8. Mr. Md. Jahidur Rahman, Manager, Marketing & VAS, TBL.
9. Mr. Mohammad Tofayel Azam Chowdhury, DM, Marketing & VAS, TBL.
10. PS to Managing Director, TBL (For kind information, Managing Director, TBL).
11. Personal file.
12. Office Copy.