



Teletalk Bangladesh Limited
State-owned mobile network operator
Administration Department
Rajuk Commercial Complex, Gulshan-
1, Dhaka.
www.teletalk.com.bd



Number: ১৪.৩৫.০০০০.০২০.০৮.০০১.২০.১৪২৯

Date: ২৬ শ্রাবণ ১৪৩০ বঙ্গাব্দ
১০ আগস্ট ২০২৩ খ্রিস্টাব্দ

Office order

Mr. Abdulla Al Saeed (Employee ID-1210567 & Valid passport no-A02220098), Deputy Manager, System Operations (Dhaka) Department has been granted annual leave (Ex-Bangladesh) to travel India for the purpose of his treatment for a period of 14 (fourteen) days from 13 August 2023 to 26 August 2023 or from the date of availing the leave under the following conditions:

1. All costs of the journey will be borne by himself.
2. Any overstay in abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. Leave of 14 (fourteen) days will be adjusted from his accumulated annual leave.
5. Casual leave or weekly holidays cannot be added to annual leave.

Mr. Abdullah Al Saeed will be released from his post after handing over the charge to Mr. Md. Mahfuzur Rahman, Manager, System Operations (Dhaka) Department . He will join his own post after availing the leave and report to the Admin Department of TBL through proper channel along with the photocopy of relevant pages (with arrival & departure seal) of his passport.

This office order is issued with the approval of the Managing Director, Teletalk Bangladesh Limited.

১০-০৮-২০২৩

Ahammed Ullah
General Manager (Admin)
ahammed.ullah@teletalk.com.bd

Number: ১৪.৩৫.০০০০.০২০.০৮.০০১.২০.১৪২৯/১ (১৩)

Date: ২৬ শ্রাবণ ১৪৩০ বঙ্গাব্দ
১০ আগস্ট ২০২৩ খ্রিস্টাব্দ

**Copy sent for information and necessary (where applicable) action
(not in order of seniority):**

১। Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, Teletalk Bangladesh Limited).;

- ২। Director General, Passport & Immigration, Agargaon, Dhaka.;
- ৩। Director,, Hazrat Shahjalal International Airport, Dhaka.;
- ৪। Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
- ৫। Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.;
- ৬। General Manager, Finance & Accounts, TBL.;
- ৭। General Manager, System Operations (Dhaka), Teletalk Bangladesh Ltd;
- ৮। PS to Managing Director, TBL (For kind information, Managing Director, TBL).;
- ৯। Manager, system Operations (Dhaka), TBL.;
- ১০। Mr. Abdulla Al Saeed, Dy Manager, System Operations (Dhaka), Teletalk Bangladesh Ltd.;
- ১১। Sabrina Tania, Asstt Manager (Admin), Teletalk Bangladesh Ltd.;
- ১২। Sadia Nawreen, Asstt Manager (Admin), Teletalk Bangladesh Ltd এবং
- ১৩। Office, Copy।



A handwritten signature in black ink, appearing to read 'Shafaat', written over a light blue rectangular background.

১০-০৮-২০২৩

Shafaatuzaman Hasbi
Manager (Admin)