

No: 14.35.0000.020.08.066.16/266

Date: 14-May-2018

Office Order

Subject: Permission of Ex-Bangladesh Leave.

Management of Teletalk Bangladesh Limited has granted ex-Bangladesh leave of Mr. Sanjit Kumar Saha, Senior Executive, System Operations, Teletalk Bangladesh Limited to visit India from May 20, 2018 to June 10, 2018 for 22 (Twenty Two) days or from the date of availing the leave under following conditions:

1. All cost of the journey will be borne by Mr. Sanjit Kumar Saha.
2. Over stay will be treated as misconduct.
3. 22 (Twenty Two) days leave is adjusted from his annual leave.
4. Casual leave or weekly holidays cannot be consumed with the annual leave.

Mr. Sanjit Kumar Saha will be released from his post on local arrangement and will join his post after the leave and must report to Admin department of TBL through proper channel. He will also submit photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter has been issued with the approval of Managing Director, Teletalk Bangladesh Limited.


(Kazi Fazlul Haque)
General Manager (Admin)

For kind information & necessary action:

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: CS of TBL).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahajalal International Airport, Dhaka.
4. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
5. Immigration Officer, Hazrat Shahajalal International Airport, Dhaka.
6. Managing Director, TBL.
7. General Manager, System Operations (Dhaka), TBL.
8. General Manager, IT & Billing, TBL. He is requested to take necessary steps to update the concern information in TBL website.
9. Company Secretary, TBL
10. Mr. Sanjit Kumar Saha, Senior Executive, System Operations (Dhaka), TBL.
11. Personal file.
12. Office Copy.