

No14.35.0000.020.08.092.18/128

Date: 31 December, 2019

## Office Order

**Subject: Permission of Ex-Bangladesh Leave.**

Management of Teletalk Bangladesh Limited (TBL) has granted Ex-Bangladesh leave of **Mr. Rashedul Hasan**, Manager of 3G Project (Phase-II) of TBL to visit **Thailand** for treatment purpose of **07 (Seven) days from 01 January, 2020 to 08 January, 2020** or from the date of availing the leave under following conditions:

1. All cost of the journey will be borne by Mr. Rashedul Hasan.
2. Over stay in abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. 07 (Seven) days leave will be adjusted from his annual leave.
5. Casual leave or weekly holidays cannot be consumed with the annual leave.

Mr. Rashedul Hasan will be released from his post on local arrangement. He will join his own post after availing the leave and must report to admin department of TBL. He will also submit photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter has been issued with the approval of Managing Director, TBL.

*S. M. Saidul Islam*  
31/12/19

**(S. M. Saidul Islam)**

**Deputy General Manager (Admin)**

For kind information & necessary action:

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: CS of TBL).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahajalal International Airport, Dhaka.
4. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
5. Immigration Officer, Hazrat Shahajalal International Airport, Dhaka.
6. Managing Director, TBL.
7. Deputy General Manager, 3G Project (Phase-II), TBL
8. General Manager, IT & Billing, TBL. He is requested to take necessary steps to upload the Office Order in TBL website.
9. Company Secretary, TBL.
10. Mr. Rashedul Hasan, Manager, 3G Project (Phase-II), TBL.
11. Personal file.
12. Office Copy.