

No: 14.35.0000.020.31.082.18.102

Date: 12th January, 2020

Office Order

Subject: **Visit to China & Indonesia for Factory Inspection & Testing of GSM/UMTS/LTE Equipment under Establishment of Mobile Broadband Network in Haors and Islands (H&I)-Project.**

Ref.: HUAWEI letter no.: HW-TBL-02012020-013, date: 02/01/2020.

Pursuant to the above mentioned letter, the management of Teletalk is pleased to nominate the following officials to visit China & Indonesia from January 13, 2020 to January 18, 2020 (excluding travel time) to attend Factory Inspection & Testing of GSM/UMTS/LTE Equipment under Establishment of Mobile Broadband Network in Haors and Islands (H&I)-Project.

SL.No	Name	Designation	Department
01.	Mr. Nurul Mabud Chowdhury	General Manager	IT & Billing
02.	Mr. D.M. Nurul Huda	General Manager	System Operations, Ctg
03.	Mr. S. M. Saidul Islam	Deputy General Manager	Procurement
04.	Mr. Biswambhar Gayen	Deputy General Manager	System Operations

The journey of the officials will be subject to the following conditions:-

1. All cost will be borne by Huawei Technologies Ltd. as per contract signed with Huawei.
2. The entire visit including travel time will be treated as on duty.
3. Any overstay will be treated as misconduct.
4. They will draw their pay and allowances in local currency; no part of it will be drawn in foreign currency.


Mr. Nurul Mabud Chowdhury, General Manager (IT & Billing) & Mr. D.M. Nurul Huda, General Manager (System Operation, Chattogram) will be released from their posts by handing over their charges to Mr. Md. Anwar Hossain, General Manager (Planning & Implementation) & Mr. Md. Rezaul Kabir, General Manager (System Operations, Dhaka) respectively.

Mr. S. M. Saidul Islam, Deputy General Manager (Procurement & addl. Audit) will be released from his posts by handing over his charges to Mr. Targhibul Islam, Deputy General Manager (Admin).

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Mr. Biswambhar Gayen, Deputy General Manager (System Operations) will be released from his post under local arrangement and will join his respective post after coming back to Bangladesh. A report on the visit and photocopies of relevant pages (with arrival & departure seals) of his passport shall have to be submitted to Admin department within 7(seven) working days after the visit.

This letter is issued with the approval of Managing Director, Teletalk Bangladesh Ltd.

 12/01/2020

(Targhibul Islam)

Deputy General Manager (Admin).

Distribution: (Not according to seniority)

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, TBL).
2. Managing Director, TBL.
3. Director General, Passport and Immigration, Agargaon, Dhaka.
4. Director, Hazrat Shahajalal International Airport, Dhaka.
5. Concerned General Managers, TBL.
6. General Manager, IT & Billing, TBL. (With request to take necessary steps to update the concerned information in TBL website).
7. Company Secretary, TBL.
8. Officer in Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka.
9. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. Concerned officials, Teletalk Bangladesh Limited.
11. Mr. Xieren (Simon), Project Director, Establishment of Mobile Broadband Network in Haors and Islands (H&I)-Project, Huawei Technologies (BD) Ltd.
12. Personal File.
13. Office Copy.