

No: 14.35.0000.020.31.082.18/14

Date: 17-October-2018

### Office Order

Subject: **Foreign training on BSS Network under Package-2 of Modernization & Expansion Project (M&E Project) of Teletalk Bangladesh Limited (TBL).**

Management of Teletalk Bangladesh Limited (TBL) is pleased to nominate the following officials to visit Poland for 08 (eight) days from December 03, 2018 to December 10, 2018 (excluding travel time) to attend foreign training on BSS Network under Package-2 of Modernization & Expansion Project (M&E Project) of Teletalk Bangladesh Limited (TBL).

SL.No	Name	Designation	Department
01	Mr. Md. Ashrafuzzaman	Deputy General Manager	Marketing & VAS
02	Mr. Md. Al-Razzakuzzaman	Manager	Marketing & VAS
03	Mr. Md. Kamruzzaman	Manager	System Operation
04	Mr. A. M. Abul Bashar	Manager	System Operation
05	Mr. Md. Mostafizur Rahman	Manager	System Operation
06	Mr. Abu Raihan Md. Al Kauser	Deputy Manager	S&D and CRM
07	Mr. Md. Rahat Parvez	Deputy Manager	System Operation
08	Mr. Md. Humayun Kabir	Deputy Manager	System Operation
09	Mr. Md. Moniruzzaman	Deputy Manager	System Operation, Ctg.
10	Mr. Atiqul Alam	Deputy Manager	S&D and CRM
11	Mr. Anwar Kabir Khan	Assistant Manager	M & E Project
12	Mr. Md. Abu Hena Mostafa Kamal	Senior Executive	System Operation

The journey of the officials will be subject to the following conditions: -


1. All cost will be borne by Nokia Solutions and Networks Bangladesh Limited as per contract signed with Nokia.
2. The entire visit including travel time will be treated as on duty.
3. Any over stay will be treated as misconduct.
4. They will draw their pay and allowances in local currency.

The officers will be released from their posts under local arrangement and will join their respective posts after returning back to Bangladesh, with report to Admin department of TBL through proper channel. Also photocopies of relevant pages (with arrival & departure seals) of their passports and a report (enclosed



herewith) including a single set of training material will have to be submitted to Admin department immediately after returning from the training.

This letter is issued with the approval of Managing Director, Teletalk Bangladesh Ltd.

  
17.10.2018  
(Md. Rezaul Kabir)  
General Manager (Admin)

***Distribution: (Not according to seniority)***

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, TBL).
2. Managing Director, TBL.
3. Director General, Passport and Immigration, Agargaon, Dhaka.
4. Director, Hazrat Shahajalal International Airport, Dhaka.
5. Concerned General Managers, TBL.
6. General Manager, IT & Billing, TBL. (With request to take necessary steps to update the concerned information in TBL website).
7. Company Secretary, TBL.
8. Officer in Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka.
9. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. Concerned officials, Teletalk Bangladesh Limited.
11. Sazzadur Rahman, Project Manager, Modernization & Expansion of Teletalk's 2G/3G Network up to Rural Areas (Package-2), Nokia Solutions and Networks Bangladesh Limited.
12. Personal File.
13. Office Copy.