

No: 14.35.0000.020.31.071.18/103

Date: 30 September 2019

**Office Order**

**Subject: Seminar on Information and Communication Technology Management for Bangladesh.**

**Ref.: MoPT&IT letter no.: 14.00.0000.001.25.005.18.894, date: 26/09/2019.**

Pursuant to the above mentioned letter, the management of Teletalk is pleased to allow the following officials to visit Hubei, China from 15/10/2019 to 29/10/2019 (excluding journey time) to attend the Seminar on Information and Communication Technology Management for Bangladesh.

SL.No	Name	Designation	Department
01.	Mr. Hasan Mahmud	Manager	System Operations, Dhaka
02.	Mr. Md. Mokhlesur Rahman	Deputy Manager	S&D and CRM
03.	Mr. Fahim Mostafa Pallab	Executive	System Operations, Dhaka

The journey of the officials will be subject to the following conditions:-

1. The period of deputation including the transit will be treated as on duty;
2. He will draw his usual pay and allowances from Bangladesh in local currency;
3. All expenses in this regard will be borne by the Government of China.
4. On return from abroad, he will report to his present place of posting & submit a report to this Division within 15 days through proper channel.

The officers will be released from their posts under local arrangement and will join their respective posts after returning back to Bangladesh, with report to Admin department of TBL through proper channel. Also photocopies of relevant pages (with arrival & departure seals) of their passports and a report (enclosed herewith) including a single set of seminar material will have to be submitted to Admin department immediately after returning from the workshop.

This office order is issued with the approval of Managing Director, Teletalk Bangladesh Ltd.



**(Targhibul Islam)**  
**Deputy General Manager (Admin)**

**Distribution: (Not according to seniority)**

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, TBL).
2. Managing Director, TBL.
3. Director General, Passport and Immigration, Agargaon, Dhaka.
4. Director, Hazrat Shahajalal International Airport, Dhaka.
5. Concerned General Managers, TBL.
6. General Manager, IT & Billing, TBL. (With request to take necessary steps to update the concerned information in TBL website).
7. Company Secretary, TBL.
8. Officer in Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka.
9. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. Concerned officials, Teletalk Bangladesh Limited.
11. Md. Mokhlesur Rahman, Deputy Secretary, Posts & Telecommunications Division.
12. Personal File.
13. Office Copy.