

No.: 14.35.0000.020.36.045.16.45

Date: 31-October- 2016

Office Order

Subject: Visit to Dubai, UAE to attend a Business Meeting with Emirates Data Clearing House (EDCH) & Etisalat.

Ref: MoPT & IT Letter no.14.00.0000.001.25.038.14.1011, Dated: 31 Octoberr 2016.


Mr. Gias Uddin Ahmed, Managing Director, Mr. Md. Shah Alam, General Manager (Planning & Implementation) and Mr. Md. Maniruzzaman, Deputy General Manager (S&D and CRM) of Teletalk Bangladesh Ltd. will visit Dubai, UAE to attend a business meeting with Emirates Data Clearing House (EDCH) & Etisalat at Etisalat Academy Building, Muhaishnah, Dubai, UAE to be held on 06-07 November, 2016 (excluding journey time) regarding International Roaming.

The Journey of the aforesaid officials will be conducted with the following conditions:-

1. All expenses of the journey will be borne by Teletalk Bangladesh Limited (TBL).
2. The entire visit will be treated as on duty.
3. No part of the salary will be paid in foreign currency.
4. They will join to their own post after coming back to Bangladesh.

Mr. Md. Shah Alam, General Manager (Planning & Implementation) will be released from his post by handing over his charge to Mr. Md. Anwar Hossain, General Manager, IT and Billing. Mr. Md. Maniruzzaman, Deputy General Manager (S&D and CRM) will be released from his post under local arrangement and they will join their own posts after returning back to Bangladesh.

This letter is issued with the approval of Managing Director, Teletalk Bangladesh Ltd.


(Kazi Fazlul Haque) 31.10.16
Deputy General Manager (Admin)

Distribution:

1. Chairman, TBL & Secretary, PT, MoPT & IT (Attn: Company Secretary, TBL).
2. Managing Director, TBL.
3. Director General, Passport and Immigration, Agargaon, Dhaka.
4. Director, Hazrat Shahajalal International Airport, Dhaka.
5. Concerned General Managers, TBL.
6. General Manager, IT & Billing, TBL. He is requested to take necessary steps to update the concerned information in TBL website.
7. Company Secretary, TBL.
8. Officer in Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka.
9. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. Concerned officials, TBL.
11. Ahmed Al Yateem, VP/Marketing & Sales, Emirates Data Clearing House (EDCH)
12. Personal File.
13. Office Record.