

Teletalk Bangladesh Limited

State-owned mobile network operator



Administration Department
Rajuk Commercial Complex,



Gulshan-1, Dhaka.

www.teletalk.com.bd

Number: ১৪.৩৫.০০০০.০২০.০৮.০০১.২০.১১৪১

Date: ২০ জ্যৈষ্ঠ ১৪৩০ বঙ্গাব্দ
০৩ জুন ২০২৩ খ্রিস্টাব্দ

Subject: Permission of availing Study Leave (Ex Bangladesh) without pay.



As per the decision of 221-meeting of the Board of Directors of Teletalk Bangladesh Limited (TBL) Mr. Md. Kamruzzaman Kamrul (Employee ID-1210677 & passport no-A00161289), Assistant Manager, IT & Billing Department, TBL has been granted Study Leave (Ex Bangladesh) for a period of 14 August 2023 to 12 August 2025 (including travel time) for pursuing Masters of Science degree in Information Systems at the J. Mack Robinson College of Business, Georgia State University, Atlanta, USA He is hereby allowed to avail the leave from 14 August 2023 to 13 August 2025 under the following conditions-

1. All costs of the journey and study abroad will be borne by Mr. M d. Kamruzzaman Kamrul. No cost will be borne by Teletalk Bangladesh Limited.
2. The study leave will be without pay.
3. He will immediately join Teletalk after the leave and submit the certificate of degree from the concerned University.
4. No benefits will be entitled except service continuation with seniority during leave.
5. Any overstay abroad will be treated as misconduct.

Mr. M d. Kamruzzaman Kamrul will be released from his duty on local arrangements. He will join his own post in time after the leave and report to the Admin Department of TBL through the proper channel. He will also submit the photocopy of the relevant pages (with arrival & departure seal) of his passport to this office.

This office order is issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



০৩-০৬-২০২৩

Ahammed Ullah
General Manager (Admin)
ahammed.ullah@teletalk.com.bd

Number: ১৪.৩৫.০০০০.০২০.০৮.০০১.২০.১১৪১/১ (১১)

Date: ২০ জ্যৈষ্ঠ ১৪৩০ বঙ্গাব্দ
০৩ জুন ২০২৩ খ্রিস্টাব্দ

Copy sent for information and necessary (where applicable) action (not in order of seniority):

- ১। Director General, Passport & Immigration, Agargaon, Dhaka.;
- ২। Director,, Hazrat Shahjalal International Airport, Dhaka.;
- ৩। Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
- ৪। Immigration Officer, Hazrat Shahajalal International Airport, Dhaka.;

- ৫। General Manager, Finance & Accounts, TBL.;
- ৬। General Manager (IT & Billing), Teletalk Bangladesh Ltd.;
- ৭। PS to Managing Director, TBL (For kind information, Managing Director, TBL).;
- ৮। Mr. Md. Kamruzzaman Kamrul, Assistant Manager, IT & Billing Department, TBL.;
- ৯। Mrs. Sabrina Tania, Assistant Manager, Admin (for office attendance report);
- ১০। Ms. sadia Nawreen, Assistant Manager, Admin (for salary related) এবং
- ১১। Office Copy।



A handwritten signature in black ink, appearing to read 'Ahammed Ullah', located above the printed name.

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Ahammed Ullah
General Manager (Admin)