

Teletalk Bangladesh Limited

A State Owned Mobile Network Operator

No14.35.0000.020.08.001.20/115

Date: 18 April, 2022

Office Order


Subject: Permission of Ex-Bangladesh Leave.

Management of Teletalk Bangladesh Limited (TBL) has granted Ex-Bangladesh leave to Mrs. Ferdoushi Akter Lepee (Official ID-1110351 & valid passport no-A01290329), Assistant Manager, System Operations, Dhaka department of TBL to visit Saudi Arabia for performing Umrah Hajj for 16 (Sixteen) days from 24 April 2022 to 09 May 2022 or from the date of availing the leave under following conditions:

1. All costs of the journey will be borne by Mrs. Ferdoushi Akter Lepee.
2. Any over stay in abroad will be treated as misconduct.
3. She will draw her usual pay and allowances from TBL in local currency.
4. 16 (Sixteen) days leave will be adjusted from her annual leave.
5. Casual leave or weekly holidays cannot be consumed with the annual leave.

Mrs. Ferdoushi Akter Lepee will be released from her post on local arrangements. She will join her own post after availing of the leave and will report to the admin department of TBL. He will also submit a photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter is issued with the approval of Managing Director, TBL.


18.04.2022

(Sadan Kumar Das)

General Manager (Admin)

For kind information & necessary action; (Not according to seniority):

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: CS of TBL).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Dhaka.
4. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
5. Immigration Officer, Hazrat Shahajalal International Airport, Dhaka.
6. Managing Director, TBL.
7. General Manager, Finance & Accounts, TBL.
8. General Manager, SO (Dhaka), TBL.
9. Mrs. Ferdoushi Akter Lepee, AM, SO (Dhaka), TBL.
10. Company Secretary, TBL.
11. Personal file.
12. Office Copy.