



Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Admin Department
Gulshan-1, Dhaka.
www.teletalk.com.bd



Record Number: ১৪.৩৫.০০০০.০২০.৩১.০৮২.১৮.১৫১৫

Date: 05/09/2023

Office Order

As per Government Order Vide Record Number- 14.00.0000.001.25.006.17.1684, Date: 29.08.2023 the following officials of Teletalk Bangladesh Ltd. will participate in the “Factory inspection/Test” conducted by ZTE Corporation Ltd. for the “Supply, Installation and Integration of Telecom Equipment (Core Network-EPC, Signaling, Charging & Other System, Spare Parts, and etc) for Lot-04 under “Expansion of Teletalk’s Network up to Rural Areas and Network Readiness for 5G Services” Project. They will conduct the Factory Inspection/Test according to the following time schedule and location at China.

Sl.	Name, Designation & Department	Factory Location	Duration (Including Travel Time)
01	Mr. Md. Anwar Hossain General Manager (On Deputation) Planning & Implementation Department Teletalk Bangladesh Limited. ID: 2210085 Passport No.: OC0172424 Mobile: 01550155025 Email: hossain.anwar@teletalk.com.bd	Nanjing, Shenzhen, Beijing etc. in China	06-09-2023 to 15-09-2023
02	Mr. Biswambhar Gayen Additional General Manager (On Deputation) Audit Department Teletalk Bangladesh Limited. ID: 2220081 Passport No.: E00053637 Mobile: 01550155045 Email: biswambhar.gayen@teletalk.com.bd		

The Terms and Conditions are mentioned below:

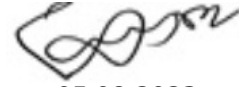
- All the expenses regarding this tour will be borne by ZTE Corporation Ltd;
- The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
- They will draw their usual pay and allowances from Bangladesh in local currency;
- Under no condition, leave will be extended and they must return to the country within the stipulated time limit and join their own post with submission of departure & arrival pages of Passport to Admin Dept;
- On return from abroad they will submit a report as per govt prescribed form to Admin Department within 15 Days.

2. Mr. Md. Anwar Hossain will be released from his own post after hand over the charge of Planning & Implementation Department to Mr. Md. Ruhul Quddus, General Manager, IT & Billing Department.

3. Mr. Biswambhar Gayen will be released from his own post after hand over the charge of Audit Department to Mr. Md. Shariful Islam, Additional General Manager, Procurement Department and the charge of System Operation (Dhaka) Department to Mr. Sandip Kumar Biswas, Additional General Manager, System Operation (Dhaka) Department.

Md. Ruhul Quddus, General Manager, IT & Billing Department. Mr. Md. Shariful Islam, Additional General Manager, Procurement Department and Mr. Sandip Kumar Biswas, Additional General Manager, System Operation (Dhaka) Department will look after the above mentioned charges in addition of their main responsibility. A charge hand over and take over report should to send to all concerns of Teletalk Bangladesh Ltd.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



05-09-2023
Ahammed Ullah
General Manager (Admin)
ahammed.ullah@teletalk.com.bd

Record Number:

Date: 05/09/2023

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Chairman, Board of Directors, Teletalk Bangladesh Limited.;
2. Director General, Office of Director General, DOT;
3. Project Director, Office of the 5G Readiness Project, Teletalk Bangladesh Limited;
4. General Manager (System Operation), Office of the System Operations (Dhaka), Teletalk Bangladesh Limited;
5. General Manager (Finance and Accounts), Office of the Finance & Accounts, Teletalk Bangladesh Limited;
6. General Manager (P&I), Office of the Planning & Implementation, Teletalk Bangladesh Limited;
7. General Manager (IT & Billing), Office of the IT & Billing, Teletalk Bangladesh Limited;
8. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
9. Additional General Manager, Office of the Audit, Teletalk Bangladesh Limited;
10. Additional General Manager, Office of the Procurement, Teletalk Bangladesh Limited;
11. Additional General Manager, Office of the System Operations (Dhaka), Teletalk Bangladesh Limited;
12. Chief Finance & Accounts Officer, T&T, Segunbagicha, Dhaka.;
13. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.;
14. Chen Kunqi, Project Director, ZTE Corporation Ltd.;
15. PS to MD (Additional Charge), Office of the Managing Director, Teletalk Bangladesh Limited;
16. Manager, Office of the IT & Billing, Teletalk Bangladesh Limited (Instructed to upload this office order on TBL Website);
17. Manager, Office of the IT & Billing, Teletalk Bangladesh Limited (Instructed to update D-nothi and ERP of TBL);
18. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
19. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
20. Personal File. and
21. Office Copy..



05-09-2023
Shirin Akhter
Additional General Manager



Government of the People's
Republic of Bangladesh
Ministry of Posts,
Telecommunications & Information
Technology
Posts & Telecommunications
Division
Bangladesh Secretariat, Dhaka .
www.ptd.gov.bd



Record Number:

Date: 29/8/2023

14.00.0000.001.25.006.17.1684

Subject: **Government Order.**

The undersigned is directed to convey the Government's approval for the following officials to accomplish the Factory Inspection Test for the "Supply, Installation and Integration of Telecom Equipment (Core Network-EPC, Signalling, Charging & Other System, Spare Parts & etc)" under the project of Teletalk entitled in 'Expansion of teletalk's network up to rural areas and Network readiness for 5G Services' to be held from 04 to 10 September 2023 (excluding journey time) or nearest convenient time at Nanjing, Shenzhen, Beijing & etc in China:-

SL	Name & Designation
1.	Mr. Md Anwar Hossain, General Manager, Teletalk Bangladesh Limited, Dhaka.
2.	Mr. Biswambhar Gayen, Additional General Manager, Teletalk Bangladesh Limited, Dhaka.

02. The terms and conditions are mentioned below:

- All expenses regarding this tour will be borne by ZTE Corporation Ltd.;
- The period of accomplishing the Factory Inspection Test including transit will be treated as on duty;
- They will draw their usual pay and allowances from Bangladesh in local currency.;
- Under no condition, leave will be extended & they must return to the country within the stipulated time limit and join

there office;

e. On return from abroad, they will submit a report to this Division within 15 days.

03. This order is issued with the approval of the competent authority.



29-08-2023

Parvejur Rahman

Senior Assistant Secretary

Phone: 02 9514449

Chief Accounts and Finance
Officer, Posts and
Telecommunications Division,
Segunbagicha, Dhaka.

Record Number:
14.00.0000.001.25.006.17.1684/1(11)

Date: 29/8/2023

Copy for kind information and necessary action (not according to the seniority):

- 1) Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka. (Attn: Director General (Consular) with a request to issue the Note Verbal).
- 2) Senior Secretary, Ministry of Public Administration
- 3) Director General, Immigration & Passport, Agargaon, Dhaka.
- 4) Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- 5) PS to Hon'ble Minister, Posts and Telecommunications Division, Ministry of Posts, Telecommunications & Information Technology, Dhaka.
- 6) Director, Hazrat Shahjalal International Airport, Dhaka.
- 7) Chief Accounts and Finance Officer, Telephone & Telegraph, Segunbagicha, Dhaka.
- 8) Md Anwar Hossain, General Manager, Teletalk Bangladesh Limited, Dhaka.
- 9) PS to Secretary (Senior Assistant Secretary), Posts &

Telecommunications Division, Dhaka.

10) Biswambhar Gayen, Additional General Manager,
Teletalk Bangladesh Limited, Dhaka.

11) Programmar, Posts & Telecommunications Division (with
a request to upload the GO in website).



29-08-2023

Parvejur Rahman
Senior Assistant Secretary