



Teletalk Bangladesh Limited  
A State-owned Mobile Network Operator  
Admin Department  
Gulshan-1, Dhaka.  
www.teletalk.com.bd



Record Number: ১৪.৩৫.০০০০.০২০.৩১.০৮২.১৮.১৫১৪

Date: 05/09/2023

### Office Order

As per Government Order Vide Record Number- 14.00.0000.001.25.006.17.1683, Date: 29.08.2023 the following officer of Teletalk Bangladesh Ltd. will participate in the “Factory inspection/Test” conducted by ZTE Corporation Ltd. for the “Supply, Installation and Integration of Telecom Equipment (Access, Spare Parts, and etc) for Lot-02 under “Expansion of Teletalk’s Network up to Rural Areas and Network Readiness for 5G Services” Project. He will conduct the Factory Inspection/Test according to the following time schedule and location at China.


Sl.	Name, Designation & Department	Factory Location	Duration (Including Travel Time)
01	Mr. Ahammed Ullah General Manager (On Deputation) Admin Department Teletalk Bangladesh Limited. ID: 2210090 Passport No.: OC8170293 Mobile: 01550155051 Email: ahammed.ullah@teletalk.com.bd	Nanjing, Shenzhen, Beijing etc. in China	06-09-2023 to 15-09-2023

The Terms and Conditions are mentioned below:

- All the expenses regarding this tour will be borne by ZTE Corporation Ltd;
- The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
- He will draw his usual pay and allowances from Bangladesh in local currency;
- Under no condition, leave will be extended and he must return to the country within the stipulated time limit and join his own post with submission of departure & arrival pages of Passport to Admin Dept;
- On return from abroad he will submit a report as per govt prescribed form to Admin Department within 15 Days.

2. Mr. Ahammed Ullah will be released from his own post after hand over the charge of Admin Department to Mr. Saleh Md. Fazle Rabbi, General Manager, Sales, Distribution & CRM Department. Mr. Saleh Md. Fazle Rabbi, General Manager will look after the charge in addition of his main responsibility. A charge hand over and take over report should send to all concerns of Teletalk.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



05-09-2023  
Ahammed Ullah  
General Manager (Admin)  
ahammed.ullah@teletalk.com.bd

**Record Number:**

**Date:** 05/09/2023

**(Not in the order of**

**Copy for Kind Information and Necessary Actions seniority)**

:

1. Chairman, Board of Directors, Teletalk Bangladesh Limited.;
2. Director General, Office of Director General, DOT;
3. Project Director, Office of the 5G Readiness Project, Teletalk Bangladesh Limited;
4. General Manager (Finance and Accounts), Office of the Finance & Accounts, Teletalk Bangladesh Limited;
5. General Manager (IT & Billing), Office of the IT & Billing, Teletalk Bangladesh Limited;
6. General Manager (S&D and CRM), Office of the Sales & Distribution and CRM, Teletalk Bangladesh Limited;
7. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
8. Chief Finance & Accounts Officer, T&T, Segunbagicha, Dhaka.;
9. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.;
10. Mr. Fei Honglei, Project Director, ZTE Corporation Ltd.;
11. PS to MD (Additional Charge ), Office of the Managing Director, Teletalk Bangladesh Limited;
12. Manager, Office of the IT & Billing, Teletalk Bangladesh Limited (Instructed to Upload this order in TBL Website);
13. Manager, Office of the IT & Billing, Teletalk Bangladesh Limited (Instructed to update D-Nothi, ERP according to the Office Order);
14. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
15. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
16. Personal File. and
17. Office Copy..



০৫-০৯-২০২৩  
Shirin Akhter  
Additional General Manager



Government of the People's  
Republic of Bangladesh  
Ministry of Posts,  
Telecommunications & Information  
Technology  
Posts & Telecommunications  
Division  
Bangladesh Secretariat, Dhaka .  
www.ptd.gov.bd



Record Number:

Date: 29/8/2023

14.00.0000.001.25.006.17.1683

Subject: **Government Order.**

The undersigned is directed to convey the Government's approval for the following officials to accomplish the Factory Inspection Test for the "Supply, Installation and Integration of Telecom Equipment (Access, Spare Parts & etc.)" under the project of Teletalk entitled in 'Expansion of teletalk's network up to rural areas and Network readiness for 5G Services' to be held from 04 to 10 September 2023 (excluding journey time) or nearest convenient time at Nanjing, Shenzhen, Beijing & etc. in China:-

SL	Name & Designation
1.	Mr. Ahammed Ullah, General Manager, Teletalk Bangladesh Limited, Dhaka.
2.	Mr. Md. Mamunur Rashid, Deputy Secretary, Posts & Telecommunications Division, Dhaka.

02. The terms and conditions are mentioned below:

- All expenses regarding this tour will be borne by ZTE Corporation Ltd.;
- The period of accomplishing the Factory Inspection Test including transit will be treated as on duty;
- They will draw their usual pay and allowances from Bangladesh in local currency.;
- Under no condition, leave will be extended & they must

return to the country within the stipulated time limit and join there office;

e. On return from abroad, they will submit a report to this Division within 15 days.

03. This order is issued with the approval of the competent authority.



29-08-2023

Parvejur Rahman  
Senior Assistant Secretary  
Phone: 02 9514449

Chief Accounts and Finance  
Officer, Posts and  
Telecommunications Division,  
Segunbagicha, Dhaka.

Record Number:  
14.00.0000.001.25.006.17.1683/1(11)

Date: 29/8/2023

Copy for kind information and necessary action (not according to the seniority):

- 1) Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka. (Attn: Director General (Consular) with a request to issue the Note Verbal).
- 2) Senior Secretary, Ministry of Public Administration
- 3) Director General, Immigration & Passport, Agargaon, Dhaka.
- 4) Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
- 5) PS to Hon'ble Minister, Posts and Telecommunications Division, Ministry of Posts, Telecommunications & Information Technology, Dhaka.
- 6) Director, Hazrat Shahjalal International Airport, Dhaka.
- 7) Chief Accounts and Finance Officer, Telephone & Telegraph, Segunbagicha, Dhaka.
- 8) Ahammed Ullah, General Manager, Teletalk Bangladesh Limited, Dhaka.

9) Md. Mamunur Rashid, Deputy Secretary, Posts & Telecommunications Division, Dhaka.

10) PS to Secretary (Senior Assistant Secretary), Posts & Telecommunications Division, Dhaka.

11) Programmar, Posts & Telecommunications Division (with a request to upload the GO in website).



29-08-2023

**Parvejur Rahman**  
**Senior Assistant Secretary**