



Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Admin Department
Rajuk Commercial Complex, Gulshan-1,
Dhaka.
www.teletalk.com.bd



Record Number: ১৪.৩৫.০০০০.০২০.৩১.০৮২.১৮.৪৭৮

Date: 07/05/2024

Office Order

As per Approval of 232th BoD Meeting of Teletalk Vide Meeting Extract Number-14.35.0000.280.65.008.22.232/6, Date: 29.04.2024, the following officials of Teletalk Bangladesh Ltd. will participate in the “Factory inspection/Test” conducted by Huawei International PTE Ltd. They will conduct the Factory Inspection/Test according to the following contract, time schedule and location.

| Sl. | Name, Designation & Department | Contract Details | Factory Location | Duration (Excluding Travel Time) |
|-----|--|---|--------------------|----------------------------------|
| 01 | Mr. D M Nurul Huda General Manager System Operations (Chattogram) Department Teletalk Bangladesh Limited ID: 1210509 Passport No.: A01296571 Mobile: 01550155026 Email: nurul.huda@teletalk.com.bd | Package GD-14 “Supply, Installation and Integration of | Dongguan, China | 09 May 2024 to 15 May 2024 |
| 02 | Mr. Mohammad Foujul Azim Senior Manager (Addl Charge) Expansion of Teletalk’s Network up to Rural Areas and Network Readiness for 5G Services” Project Teletalk Bangladesh Limited ID: 1210115 Passport No.: A06825268 Mobile: 01550155118 Email: foujul.azim@teletalk.com.bd | Network (Short Haul Microwave Links) for Lot-3” | | |
| 03 | Mr. Md. Ashrafuzzaman Dy Project Director (Addl Charge) Expansion of Teletalk’s Network up to Rural Areas and Network Readiness for 5G Services” Project ID: 1210508 Passport No.: A01993636 Mobile: 01550155041 Email: ma.zaman@teletalk.com.bd | Package GD-14 “Supply, Installation and Integration of | Dongguan, China | 09 May 2024 to 15 May 2024 |
| 04 | Mr. Mahamudul Hasan Rabbi Deputy General Manager System Operations (Chattogram) Department Teletalk Bangladesh Limited ID: 1210275 Passport No.: A11299421 Mobile: 01550155209 Email: hasan.rabbi@teletalk.com.bd | Network (Short Haul Microwave Links) for Lot-4” | | |

The Terms and Conditions are mentioned below:

- a. All the expenses regarding this tour will be borne by Huawei International PTE Limited;
 - b. The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
 - c. They will draw their usual pay and allowances from Bangladesh in local currency;
 - d. They must return to the country within the stipulated time limit and join the office;
 - e. On return from abroad they will submit a report as per govt prescribed form to Admin Department within 15 Days.
2. Mr. D M Nurul Huda, General Manager will be released after handing over his responsibility of General Manager, System Operations (Chattogram) Department to Mr. Md. Anwar Hossain, General Manager, Planning & Implementation Department. Mr. Md. Anwar Hossain will look after the above-mentioned responsibility in addition to his main responsibility.
3. Mr. Md. Ashrafuzzaman, Additional General Manager will be released after handing over his main responsibility of Additional General Manager, Planning & Implementation Department to Mr. Mohammad Razaul Karim Rizvi, Additional General Manager, Planning & Implementation Department and his additional responsibility of Deputy Project Director, Expansion of Teletalk's Network up to Rural Areas and Network Readiness for 5G Services" Project to Mr. Md. Shariful Islam, Additional, General Manager, Procurement Department. Mr. Mohammad Razaul Karim Rizvi and Mr. Md. Shariful Islam will look after the above-mentioned responsibilities in addition to their main responsibility.
4. Mr. Mahamudul Hasan Rabbi, Deputy General Manager will be released after handing over his responsibility of Deputy General Manager, System Operations (Chattogram) Department to Mr. Shahabuddin Ahmed Chowdhury, Deputy General Manager, System Operations (Chattogram) Department. Mr. Shahabuddin Ahmed Chowdhury will look after the above-mentioned responsibility in addition to his main responsibility.
5. Mr. Mohammad Foujul, Azim, Senior Manager will handover his all responsibilities on local arrangement.
6. A charge hand over & take over report should send to all concerns of Teletalk.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



07-05-2024
Ahammed Ullah
General Manager (Admin)
ahammed.ullah@teletalk.com.bd

Record Number:

Date: 07/05/2024

(Not in the order of

Copy for Kind Information and Necessary Actions seniority)

- :
1. Secretary, Office of Secretary, Post & Telecommunications Division and 1. Chairman, Board of Directors, Teletalk Bangladesh Limited;
 2. Project Director, Office of the 5G Readiness Project, Teletalk Bangladesh Limited;
 3. General Manager (System Operation), Office of the System Operations (Dhaka), Teletalk Bangladesh Limited;
 4. General Manager (System Operation, CTG), Office of the System Operations (CTG), Teletalk

Bangladesh Limited;

5. General Manager (P&I), Office of the Planning & Implementation, Teletalk Bangladesh Limited;
6. General Manager (IT & Billing), Office of IT & Billing, Teletalk Bangladesh Limited;
7. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka;
8. Additional General Manager, Office of the Planning & Implementation, Teletalk Bangladesh Limited;
9. Additional General Manager, Office of the Planning & Implementation, Teletalk Bangladesh Limited;
10. Deputy General Manager, Office of the System Operations (CTG), Teletalk Bangladesh Limited;
11. Deputy General Manager, Office of the System Operations (CTG), Teletalk Bangladesh Limited;
12. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka;
13. Chang Chow Yan, Sales Business Director, Huawei International PTE Limited;
14. Private Secretary (Additional Charge), Office of the Managing Director, Teletalk Bangladesh Limited;
15. Senior Manager, Office of the System Operations (Dhaka), Teletalk Bangladesh Limited;
16. Manager, Office of IT & Billing, Teletalk Bangladesh Limited;
17. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
18. Assistant Manger, Office of the Admin, Teletalk Bangladesh Limited;
19. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
20. Personal File and
21. Office Copy.



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Shirin Akhter
Additional General Manager (Addl
Charge)