

No14.35.0000.020.08.075.19/172

Date: 24 October, 2021

Office Order

Subject: Permission of Ex-Bangladesh Leave.

Management of Teletalk Bangladesh Limited (TBL) has granted Ex-Bangladesh leave to Mr. Mohammad Mahbubur Rahman (passport no-A01998841), Deputy General Manager of Sales, Distribution & CRM of TBL to visit Turkey for traveling purpose for 10 (Ten) days from 11 November, 2021 to 20 November, 2021 or from the date of availing the leave under following conditions:

1. All cost of the journey will be borne by Mr. Mohammad Mahbubur Rahman.
2. Over stay in abroad will be treated as misconduct.
3. He will draw his usual pay and allowances from TBL in local currency.
4. 10 (Ten) days leave will be adjusted from his annual leave.
5. Casual leave or weekly holidays cannot be consumed with the annual leave.

Mr. Mohammad Mahbubur Rahman will be released from his post after handing over the charge to Mr. Md. Khaled Hossain, Deputy General Manager (5042) of Sales, Distribution & CRM of TBL. He will join his own post after availing the leave and must report to admin department of TBL. He will also submit photocopy of relevant pages (with arrival & departure seal) of his passport to this office.

This letter has been issued with the approval of Managing Director, TBL.


24.10.21

(Md. Anwar Hossain)
General Manager (Admin)

For kind information & necessary action:

1. Chairman, TBL & Secretary, PTD, MOPTIT (Attn: CS of TBL).
2. Director General, Passport & Immigration, Agargaon, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Dhaka.
4. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
5. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
6. Managing Director, TBL.
7. General Manager, Sales, Distribution & CRM, TBL.
8. General Manager, Finance & Accounts, TBL.
9. Company Secretary, TBL.
10. Mr. Mohammad Mahbubur Rahman, DGM, Sales, Distribution & CRM, TBL.
11. Mr. Md. Khaled Hossain, DGM, Sales, Distribution & CRM, TBL.
12. Personal file.
13. Office Copy.