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**Sub:** Pre-bid meeting minutes for the "Selection of Supplier for Supply of Printing Items used for Official and Subscribers Purpose of Teletalk Bangladesh Limited under Framework Contract".

**Ref:** Tender No- 14.35.0000.220.07.042.18/36, dated: 26/12/2018.

A pre-bid meeting was held on the tender for 'Selection of Supplier for Supply of Printing Items used for Official and Subscribers Purpose of Teletalk Bangladesh Limited under Framework Contract' at 11:00 AM on 07<sup>th</sup> January, 2018 in the Conference Room of Procurement Department, Teletalk Corporate Office, Gulshan-1, Dhaka-1212. Representatives of 6 (six) prospective bidders have attended the meeting (enclosed). Following clarifications and corrections of the tender schedule were provided against the queries of different bidders in the meeting:

**Queries & feedbacks:**

1. **Subject to submission of Mushok-11/Mushok-8 Challan during the bill processing, re- VAT can be availed or not ?**

**Reply:** Bills will be paid after necessary deduction i.e. IT/VAT as per Govt. rules.

2. **Minimum Quantity in a single Work Order?**

**Reply:** Work Order will be issued as per requirement of Teletalk.

3. **Is there any scope to see the sample of the items to be procured?**

**Reply:** Supplier will produce Printing items as per the tender specification describe in **Chapter-7**. All sample must be approved by Teletalk.

**Amendment/Corrections:**

Teletalk has decided to amend the specification of serial 16 of Chapter-7 of the tender schedule. Details of the amendment is given below:

Previous	Amended
<b>Teletalk Note Book</b>	<b>Teletalk Notebook</b>
Size : 11" X 5.75"	Size : 4 inch X 11 inch
Inner : Page - 92 sheets (184 pages)	Inner : Pages - 200 pages (100 sheets)
Paper - 100 gsm offset paper	Paper - 60 gsm offset paper
Color - 4 process color	Color - 1 (One) color
Cover : Paper - 300 gsm art card	Cover : Paper - 300 gsm art card
Color - 4 process color	Color - 4 (four) color
Lamination - Matt lamination + UV	Lamination - One side matt/glossy lamination
Binding : Juice binding	Binding : Juice & perfect Binding

**Direction:**

This Meeting Minutes will be treated as an integral part of the tender schedule. If any contradiction arises between the information of the tender schedule and this meeting minute, then the information of this meeting minute will prevail. A signed copy (by the bidder) of this Meeting Minute along with the Tender Schedule will have to be submitted with the bid document to be submitted by the bidder.

Amended:  
09.01.19

9/01/2019

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